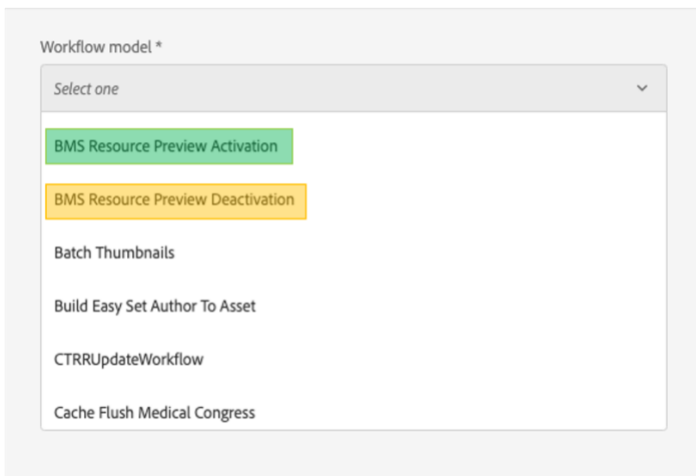


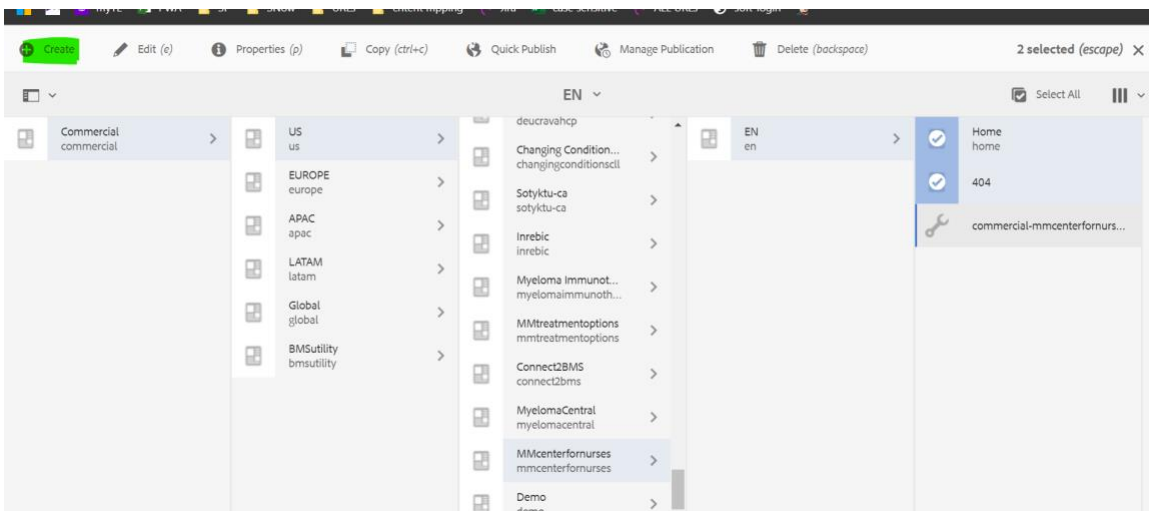
Preview your Site with AEM Workflows

When your page(s) are ready for review prior to publication, you will initiate AEM Workflows. AEM Workflows allows us to automate a series of steps to activate the preview for our reviewers.

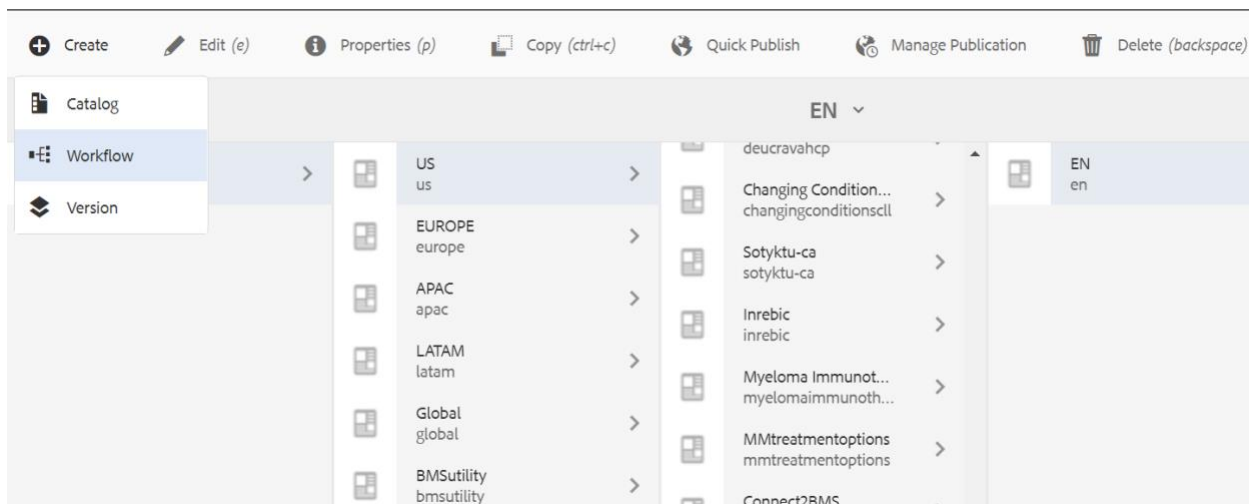
- **BMS Resource Preview Activation** is used for activating content to the preview environment.
- **BMS Resource Preview Activation** is used for pushing the content to the preview environment.
- **BMS Resource Preview Deactivation** is for deactivating / unpublishing content from the preview environment.



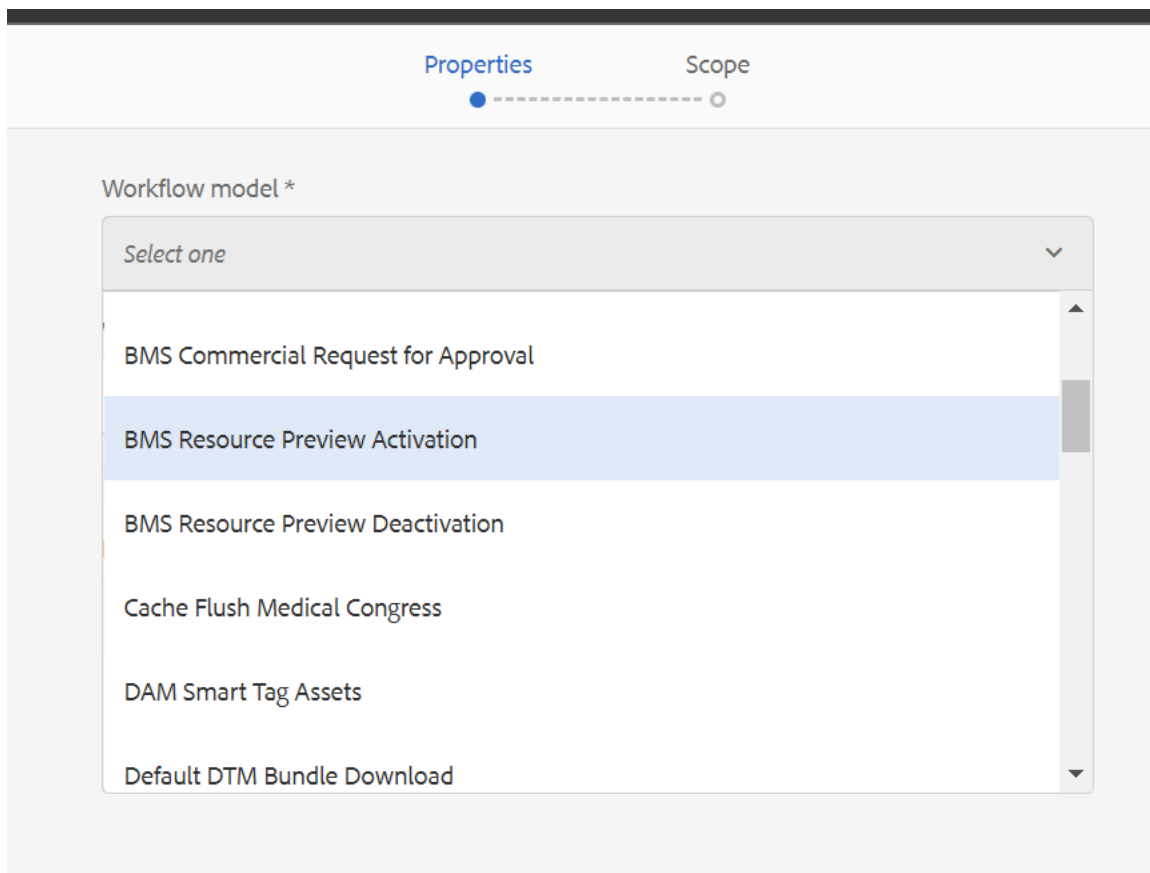
To activate pages, select them as shown below:



- Click on **Create** (highlighted in the above). Then go to workflow.



- Select **BMS Resource Preview Activation**



- Add your project Jira number as the workflow title and any appropriate comments.
- Click on **Next** in the top right corner.

Properties

Scope

Cancel

Next

Workflow model *

BMS Resource Preview Activation

Workflow title *

JIRA NUMBER

☐ Keep workflow package



Package title *

- Select the pages that need to be activated and click **Create**.

Create Workflow

Properties

Scope

Back

Create

+

Add Content

🗑️

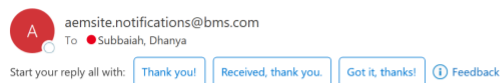
Remove Selection

3 page(s)

	Title	Modified	Published
✓	Home /content/commercial/us/mmcenterfornurses/en/home	4 days ago Anvesh Renigunta	Not published
✓	404 /content/commercial/us/mmcenterfornurses/en/404	4 days ago Anvesh Renigunta	Not published
⚙️	commercial-mmcenterfornurses-us-en_us-configpage /content/commercial/us/mmcenterfornurses/en/commercial-mmcenterfornurses-us-en_us-configpage	4 days ago Anvesh Renigunta	Not published

- The user will get a notification email (as seen below) once the workflow is completed.

[External] Workflow notification: WorkflowCompleted



CAUTION: External email. Be cautious with links and attachments.

Time: Tue Aug 29 15:20:44 EDT 2023
Step: [Information not available]
User: Dhanya Subbaiah (nasubbad)
Workflow: BMS Resource Preview Activation

Content: https://urldefense.com/v3/_https://aem-prod-author.bms.com/bin/wcmcommand?cmd=open&path=*2Fcontent*2Fcommercial8_JSUJISUIJQ10rxsnTy6D4myI6eQP8fC03eJkYV4d0qkn3dquvRbRSep06sHy_4iCh4076Db1tFMfzOlnpDwwyH3c42m_JkMH5rYSA8nCeJQr

View the overview in your <https://urldefense.com/v3/> <https://aem-prod-author.bms.com/inbox> ;!!OrxsNty6D4my!6eQP8fxcO3ejkYV4d

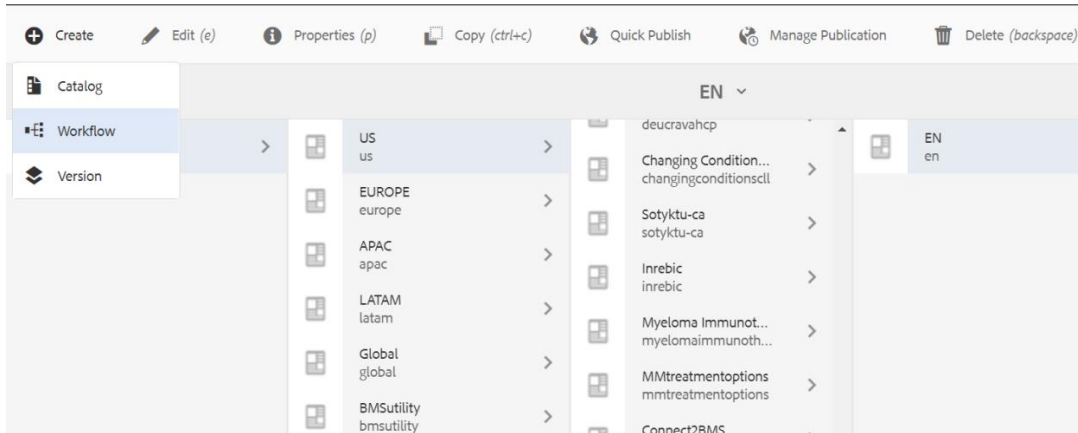
This is an automatically generated message. Please do not reply.

- To activate experience fragments, select the experience fragment. Please note that you must select the master content as shown below.
- Click **Create** and select workflow.

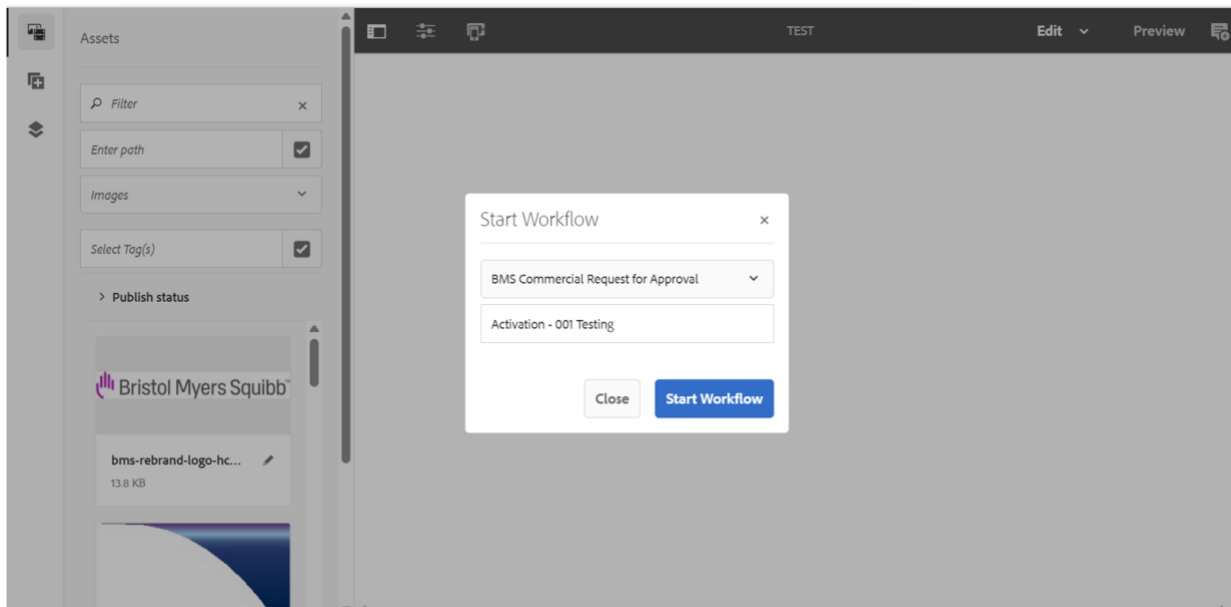
BMS Commercial Request for Approval

BMS Commercial Request for Approval workflow alerts the publisher group that your page is ready to move to the live environment. The content/page is pushed live once the request is approved by the publishers.

- Editors choose “Workflow” for a given page.



- Select “BMS Commercial Request for Approval” with Jira number / comments in the second field.



- Publisher group will be notified via email that they should approve/reject a request by clicking the below highlighted link, using their BMS credentials to login.

[External] AEM Notification-You have an item that requires your approval



amsite.stg.notifications@bms.com

To Vijayasekaran, Selvaganesh



11:25 AM

CAUTION: External email. Be cautious with links and attachments.

There is an item in AEM notification that requires your approval.

Preview URL : <https://aem-stage-author.bms.com/editor.html/content/commercial/us/mode/en/test.html>

Site Name : mode

Title : Activation - 001 Testing

Click Here to Approve/Reject : <https://aem-stage-author.bms.com/aem/inbox.html>